

SANILAC TOWNSHIP BOARD
REGULAR MEETING
Thursday, May 13, 2021
6:00 P.M.

OPENING OF MEETING:

Supervisor Kelly called the meeting to order at 6:03 P.M.

ROLL CALL:

Members Present: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

Absent: None

Guests Present: Arthur Schlichting, Township Assessor, Renzie Milarch, Zoning Administrator, Ross and Sandra Boelke.

ADDITIONS/DELETIONS TO AGENDA

- SEFA Board Appointment

Motion by Shagena, seconded by Moran, to approve the amended agenda as presented. CARRIED.

APPOINTMENTS:

None.

PUBLIC COMMENTS:

Ross Boelke of 2815 South Lakeshore appeared before the board to discuss the status of the blight issues at 2819 South Lakeshore. Zoning Administrator Milarch gave an update on what has taken place to date.

- *Consent Agenda*
 - a. Board Minutes of 04/08/21.
 - b. Accounts Payable — General Fund and Water Operating Bills.
 - c. Payroll for May 2021.
 - d. Treasurer's Report.
 - e. Zoning Administrator's Report.
 - f. Planning Commission Minutes of 05/06/21.

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Motion by Noelke, seconded by Shagena, to approve the consent agenda.
CARRIED.

- *Fire Authority Report Synopsis: (April)*
 1. Committee formed to discuss lease of fire hall and apparatus lease sale.
 2. Containing Attorney Heather Main to discuss being SEFA legal advisor.
 3. Approved applying for Debit Card with Exchange State Bank for Fire Chief and Asst. Sec.
 4. Invoice for downed tree on Whitney Drive rescinded.
 5. Forester Township approved the 21-22 SEFA budget.
 6. Approved form for fire fighters to sign that decline Covid-19 Vaccination.

- *Fire Authority Report Synopsis: (May)*
 1. Chairperson Kelly reported on committee meeting held April 27, 20201.
 2. The truck fund payment not being sent to Village yet.
 3. Presentation from Medical Control regarding importance of Port Sanilac Rescue due to unavailability of EMS Units.
 4. Reviewed proposal from Attorney Heather Main. She will attend June meeting.
 5. Port Sanilac Volunteer Firefighter's Association purchased 10 Kenwood Radios at a cost of \$3990.90.
 6. PSFD runs to date – 96.
 7. Chief Moran has passed Hazmat Class and 2 fire fighters passed MFR training.
 8. Approval of 5 radio microphones at a cost of \$375 and two sets of turnout gear for \$3700.00. With the turnout gear purchase, all firefighters will have compliant turnout gear for the next ten years.

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- *Water Operations Report Synopsis:*
 1. Edgar, Behler and Azure Motel are ready for installation.
 2. Roach Road water still pending.
 3. Water contracts sent to Sinnawi, Palmateer, Frasier, Roberts and Palleschi.
 4. Property owner at 2981 South Lakeshore contacted. Representative from the Village of Lexington and Sanilac Township met at the house to review.
 5. Seabreeze Mobile Home Park potential township water customers.

- *Assessor's Report Synopsis:*
 1. 2021 assessment roll maintenance.
 2. 2020 tax roll finalized.
 3. Land Division request from John and Linda Licus located at 1266 N. Lakeshore Road.

Motion by Kelly, seconded by Lyall, to approve the land division request for John and Linda Licus, at 1266 North Lakeshore Road, Port Sanilac, Michigan, pending completion of the necessary paperwork. CARRIED.

Motion by Noelke, seconded by Shagena, to approve the reports as presented. CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

The board reviewed an invoice from Custom Engineering, LLC for Water Engineering Consulting for the Village of Lexington/Township of Sanilac/Village of Port Sanilac water connection. Motion by Kelly, seconded by Moran, to approve the invoice from Custom Engineering, LLC for consulting fees in the amount of \$600.00.

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Motion by Noelke, seconded Kelly, to utilize Custom Engineering, LLC, as the engineer for the Sanilac Township water system. CARRIED.

The board reviewed an Agreement from the Road Commission for a Roadside Ditch Cleanout on Custer Rd 1400' west of Ridge Rd for Chuck Mayle. Motion by Lyall, seconded by Shagena, to approve the Roadside Ditch Agreement with the Sanilac County Road Commission and Chuck Mayle, at a cost of \$199.650. CARRIED.

The board reviewed an Agreement from the Road Commission for Brush Spraying on various roads in the township. Motion by Kelly, seconded by Lyall, to approve the Brush Spray Agreement with the Sanilac County Road Commission at a cost of \$1500.00. CARRIED.

A public hearing to review the 2021-2022 budget will be scheduled for Thursday, June 10, 2021 at 5:30 P.M.

The board discussed the Township's Master Plan. Trustee Noelke reported that the Master Plan had been reviewed in 2017 and will not need to be reviewed again until 2022.

Motion by Kelly, seconded by Shagena, to renew the township's mature Certificates of Deposit for a 3-to-6-month term. CARRIED.

Motion by Kelly, seconded by Moran to approve the purchase of a 36"x30" Outdoor Display Case at a cost of \$203.39. CARRIED.

The board discussed the Township's At Large SEFA Board Position. Motion by Noelke, seconded by Moran, to appoint Dan Kelly to fill the Township's At Large SEFA Board position effective July 1, 2021, replacing Art Schlichting. CARRIED.

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Motion by Kelly, seconded by Lyall, to approve Sanilac Township taking over the Water Billing for Sanilac Township along with purchasing the necessary Utility Billing Software from BS&A, Meter Reading Equipment from Sensus and notifying the Village of Lexington of this change. CARRIED.


OTHER:

None.

CORRESPONDENCE:

None.

Motion by Noelke, seconded by Kelly, to adjourn the meeting at 8:10 P.M.
CARRIED.



Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor