

SANILAC TOWNSHIP BOARD
REGULAR MEETING – ELECTRONIC REMOTE ACCESS

Thursday, January 14, 2021

6:00 P.M.

Per the MDHHS Emergency Order under MCL 333.2253 (Gatherings and Face Mask Order) and in accordance with Public Act 228 of 2020, remote access was implemented per the requirements of PA 228 of 2020.

OPENING OF MEETING:

Supervisor Kelly called the meeting to order at 6:00 P.M.

ROLL CALL:

Members Present Remotely: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

Guests Present Remotely: Arthur Schlichting, Township Assessor, Robert Dear, Deputy Clerk and William Sarkella, Sanilac County Commissioner-District 3.

ADDITIONS/DELETIONS TO AGENDA

- Township Furnace Update

Motion by Shagena, seconded by Moran, to approve the amended agenda as presented. CARRIED.

APPOINTMENTS:

None.

PUBLIC COMMENTS:

William Sarkella, District #3 County Commissioner, reported to the board that there is currently a vacancy on the County Landfill Operations & Recycling Center Advisory Board for District #3 should anyone be interested in being appointed to this board.

Robert Dear spoke on behalf of the Planning Commission inquiring on whether the board is interested in a township zoning ordinance for Medical Marihuana as it pertains to Care Givers. The township board recommended not taking any action at this time and to wait for a determination from the courts on pending litigation regarding this issue.

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- a. Board Minutes of 12/10/20.
- b. Accounts Payable — General Fund and Water Operating Bills.
- c. Payroll for January 2021.
- d. Treasurer’s Report.
- e. Zoning Administrator’s Report.

Motion by Lyall, seconded by Noelke, to approve the consent agenda. CARRIED.

- *Fire Authority Report* – SEFA held a virtual meeting on January 12, 2021. The board approved the purchase of Quick Books account software. The Port Sanilac Volunteer Firefighters Associate have purchased 4-5 sets of turnout gear. SEFA will not be applying for a FEMA grant as it was felt the grant match monies and grant writer fees necessary could be put to better use purchasing turnout gear which would bring the department into compliance. Chief Moran reported that the SCBA’s are in good condition and her provided final run reports for the year 2020. 10 fire fighters have received their COVID-19 vaccinations. The new online burn permit system will be in effect soon. The Board approved Chief Moran’s appointment of co-training officers. The board agreed to meeting once a month for the remainder of the fiscal year and meeting times will be held on the 2nd Tuesday of the month at 5:00 PM.
- *Water Operations Report* – Installation for Mr. Edgar at 3920 Lakeshore Road is work in progress. The water meter for Mr. Cardillo at 1555 S. Lakeshore Road still has not been installed. A request has been made to the plumbing inspector for a final inspection ensuring the crock well is separate from the water system. Lexington Township has signed off for Sanilac Township to provide water to Roach Road residents. The location will have to be reviewed to determine waterline installation, hookups, costs, etc. One new water customer in Sanilac and two in Lexington for hookup to Sanilac’s Water System. Contracts, meter pit and meters are in the works.

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The water administrator recommended the board review charges for Lexington Townships residents who do not have a direct connection to the water main. The normal \$4000 fee does not cover the additional costs incurred.

- *Assessor's Report* – December was spent on the 2020 Winter tax roll and the 2021 assessment roll. There are no current land division approvals. Board of Review met on December 15, 2020 at 2:00 P.M. and completed their duties on January 14, 2021.

Motion by Shagena, seconded by Moran, to approve the reports as presented.
CARRIED.

OLD BUSINESS:

Motion by Lyall, seconded by Moran to approve the addition of a Yearly Burn Permit Fee to the Sanilac Township Fee Schedule at a cost of \$10.00 per burn permit. CARRIED.

Updating the complete Township Fee Schedule was tabled until the next meeting in February.

NEW BUSINESS:

Treasurer Moran, reported that beginning with the summer tax collection in July of 2021, the township will no longer allow Exchange State Bank to collect township tax payments. All tax payments will be collected through the Township Treasurer.

Treasurer Moran also advised that she is reviewing terms and interest rates from area financial institutions for Certificates of Deposit. A spread sheet of her findings should be available for the February meeting for review.

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The board reviewed a request from Kevin Daudlin for leniency of a water bill at 2427 Lakeshore Rd for the period of July 4, 2020-September 30, 2020. A broken underground pipe was undetected causing the excessive water usage. Mr. Daudlin requested a waiver of the service charge and/or late fees associated with the bill. The service charge fees will be reviewed with the Village of Lexington to determine what they entailed and those findings will be brought to the board at the February meeting. Mr. Daudlin will be notified that the matter is under review.

The board reviewed a request from Doug Stearns for a payment plan on his water account which is currently \$1332.10 due to a water leak. Payment for half of the bill was sent with his request. Motion by Noelke, seconded by Lyall, to allow Doug Stearns to make payments on the remainder of his water account until paid in full with late fees to be waived. CARRIED.

Trustee Lyall reported that he met with Dan Van Norman of Van Norman Plumbing and Heating to review repairs needed to the township furnace and chimney. The stove pipe liner in the chimney is in disrepair and needs to be replaced. Approximate replacement costs are between \$1200-\$1500. A discussion was held whether it would be more cost effective to replace the existing furnace with a high efficiency furnace which would not require use of the existing pipes and chimney. Supervisor Kelly and Trustee Lyall to review further, and obtain price quotes for a high efficiency furnace and an electric or on demand hot water heater.

Motion by Noelke, seconded by Shagena, to enter into closed session at 7:34 P.M. to discuss water contracts. CARRIED. ROLL CALL: Kelly; yes, Lyall; yes, Shagena; yes, Noelke; yes, Moran; yes.

Motion by Noelke, seconded by Lyall, to come out of closed session at 8:45 P.M. CARRIED.

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Motion by Noelke, seconded by Lyall, to approve the Interlocal Water Supply Agreement between the Village of Lexington, The Village of Port Sanilac, and Sanilac Township with corrections being made to errors found in #5 “Water Rate” located in section a, and b, by replacing *Sanilac Township* with *Village of Port Sanilac*, and authorizing Supervisor. Daniel Kelly, to execute said agreement on behalf of Sanilac Township. CARRIED. ROLL CALL: Kelly; yes, Lyall; yes, Shagena; yes, Noelke; yes, Moran; yes.

OTHER:

None.

CORRESPONDENCE:

None.

Motion by Noelke, seconded by Kelly, to adjourn the meeting at 8:50 P.M.
CARRIED.

Suzanne Shagena, Township Clerk

Dan Kelly. Township Supervisor