

SANILAC TOWNSHIP BOARD  
REGULAR MEETING  
Thursday, November 12, 2020  
6:00 P.M.

OPENING OF MEETING:

Supervisor Kelly called the meeting to order at 6:00 P.M.

PLEDGE OF ALLIGENCE

ROLL CALL:

Members Present: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee Art Schlichting, Clerk Suzanne Shagena and Treasurer Charles Basler.

Absent: None.

Guests Present: William Noelke, Robert Dear, Joe Donnelly, Renzie Milarch and Dru Moran.

ADDITIONS AND/OR DELETIONS TO AGENDA:

- GPS Tracking for the Water System
- Recognition of Election Workers
- New Board Member Introductions

Motion by Shagena, seconded by Lyall, to approve the agenda as amended. CARRIED.

APPOINTMENTS:

None.

PUBLIC COMMENTS:

Robert Dear, on behalf of the Planning Commission, spoke to the board with regard to whether the Township should pursue an ordinance for Home Occupations – Medical Use of Marijuana and Facility Requirements for Primary Care Givers. A sample copy of such ordinance was provided to the board for review. Mr. Dear also gave recognition to the election workers, election chairperson and clerk for all the hard work they performed during the November 3<sup>rd</sup>, 2020 General Election in making it run smoothly considering the unprecedented absentee and in person voters.

CONSENT AGENDA:

- a. Board Minutes of 10/08/20
- b. Accounts Payable — General Fund and Water Operating Bills
- c. Payroll for November 2020 (Including Election Payroll)
- d. Treasurer's Report

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- e. Zoning Administrator's Report.
- f. Planning Commission Minutes of 11/05/20.

Motion by Basler, seconded by Schlichting, to approve the consent agenda. CARRIED.

- *Fire Authority Report* – The SEFA Board met on November 10, 2020. Changes to Firefighter payroll computation was discussed and tabled. The board adopted a policy for training mileage reimbursement and discussed a policy for automatic bill pay for recurring bills. Discussion was held on leasing the fire hall and fire apparatus. Chief Moran is continuing investigating the use of an online burn permit. One firefighter has resigned and a new one who is already certified is being processed. Current run count is 224 medical runs, 14 fire and 11 wires down.
- *Water Operations Report* – Sanilac Township has 301 active water customers along with two other customers that need to be connected. Active customers pay 401.3625 REU's for two quarters of the year and approximately 370.3625 for two quarters with winter shut offs. Once the two customers are connected the REU count will increase by 2.5 REU's. The Water Administrator along with the clerk and treasurer will be reviewing special water assessments and distribution of interest and O & M to the General Ledger accounts for accuracy. The filing of liens for Lexington Township customers that do not have language in their contract.
- *Assessor's Report* – October was spent on the 2021 assessment roll maintenance, winter tax roll changes and December Board of Review.

Motion by Kelly, seconded by Shagena, to approve the reports as presented. CARRIED.

OLD BUSINESS:

Supervisor Kelly also updated the board on progress with the Village of Port Sanilac's water hookup.

NEW BUSINESS:

The board reviewed the meeting schedule for 2021 Township Board Meetings. Motion by Shagena, seconded by Lyall to approve the 2021 Sanilac Township Board Meeting schedule:

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January 14, 2021	July 8, 2021
February 11, 2021	August 12, 2021
March 11, 2021	September 9, 2021
April 8, 2021	October 14, 2021
May 13, 2021	November 11, 2021
June 10, 2021	December 9, 2021

with all regular Board Meetings listed above falling on the second Thursday of each month and beginning at 6:00 p.m. at the Sanilac Township Hall. CARRIED.

A Roadside Ditch Agreement from the Road Commission was presented for approve for property owned by Ron Castillo located on Applegate Rd west of M-25. Motion by Basler, seconded by Kelly, to approve the Roadside Ditch Agreement as presented. CARRIED.

Motion by Kelly, seconded by Lyall, to add newly elected Township Treasurer, Dru Moran to the Township Bank Accounts located at Exchange State Bank and Tri-County Bank, and to update the names for access to the Township's Safety Deposit Box located at Exchange State Bank. CARRIED.

Motion by Basler, seconded by Shagena, to approve the GPS Water Tracking System Contract with the Village of Lexington. CARRIED.

A discussion was held on the recent November 3<sup>rd</sup>, 2020 General Election. Motion by Lyall, seconded by Kelly, that with the rise of cases and threat of the COVID-19 virus, increased absentee ballots and overall increase in in-person voters during this election, to give special recognition to the Election Chairperson and Election Workers who provided their services to the Township of Sanilac for this unprecedented election. CARRIED.

Supervisor Kelly introduced welcomed newly elected Board members, William Noelke and Dru Moran to the Board. Acknowledgment and thanks were also given to Charles Basler and Arthur Schlichting for their time and service to the Sanilac Township Board.

OTHER: None.

CORRESPONDENCE: None.

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Motion by Basler, seconded by Kelly, to adjourn the meeting at 7:08 P.M. CARRIED.

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Suzanne Shagena, Township Clerk

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Dan Kelly, Township Supervisor

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